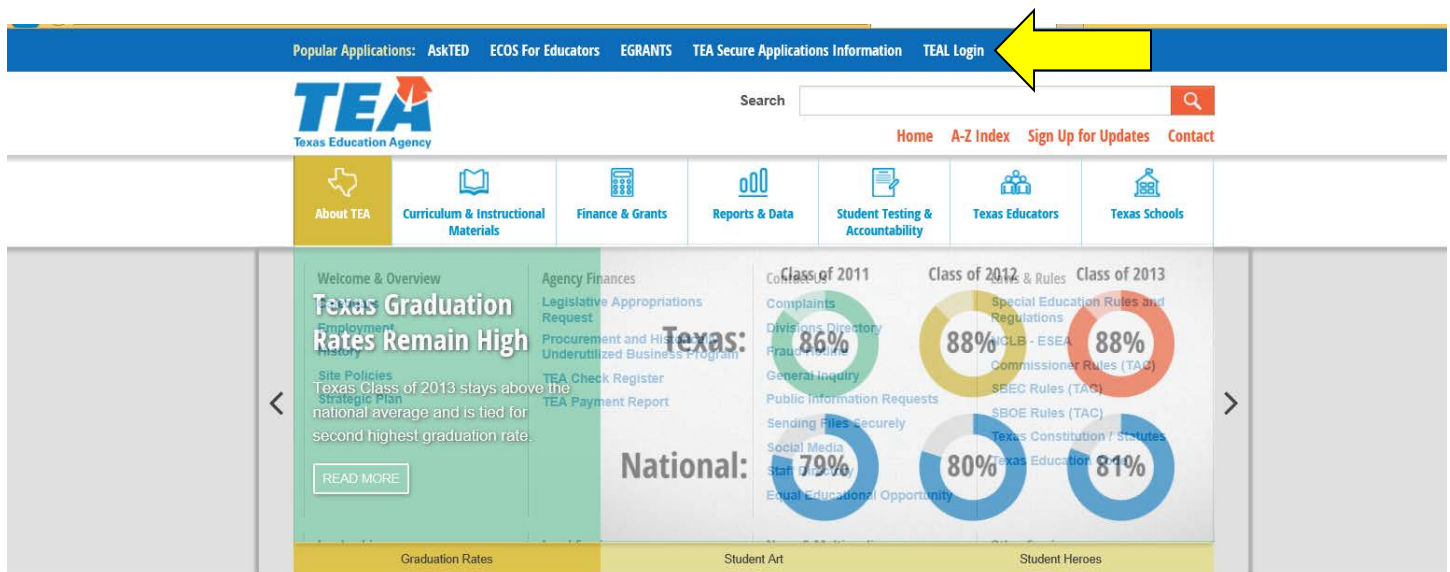


## How to apply for an Intern Certificate

You will need an account on the State Board for Educator Certification (SBEC) website to apply for your certificate. If you do not already have an account, please click on the following link to access instructions for creating one: [Instructions for TEAL Registration for TEAL User Account](#)

### ☐ Log in to your account with SBEC.

- Visit [www.tea.state.tx.us](http://www.tea.state.tx.us)
- Select “TEAL Login” to login to TEAL



The screenshot shows the Texas Education Agency (TEA) website. At the top, there is a navigation bar with the following links: Popular Applications: AskTED, ECOS For Educators, EGRANTS, TEA Secure Applications Information, and TEAL Login. A yellow arrow points to the TEAL Login link. Below the navigation bar is the TEA logo and a search bar. The main content area features a grid of icons for various services: About TEA, Curriculum & Instructional Materials, Finance & Grants, Reports & Data, Student Testing & Accountability, Texas Educators, and Texas Schools. Below this grid is a large banner with the headline "Texas Graduation Rates Remain High" and a "READ MORE" button. To the right of the banner are several circular charts showing graduation rates for different classes: Class of 2011 (86%), Class of 2012 (88%), and Class of 2013 (88%). A national average of 79% is also shown. The banner is divided into sections for Graduation Rates, Student Art, and Student Heroes.

## The Latest TEA News

The latest news from the Texas Education Agency is available through [news releases](#), [online correspondence](#), [mailing lists](#), and other posted information.

- Enter your Username and Password to log on.



**TEXAS EDUCATION AGENCY**

**TEA Login (TEAL)**

**NOTICE:** TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password:

[TEASE Login](#) 

To log in, type your username and password and then click "Login". Please refer to the [help documentation](#) for more information.

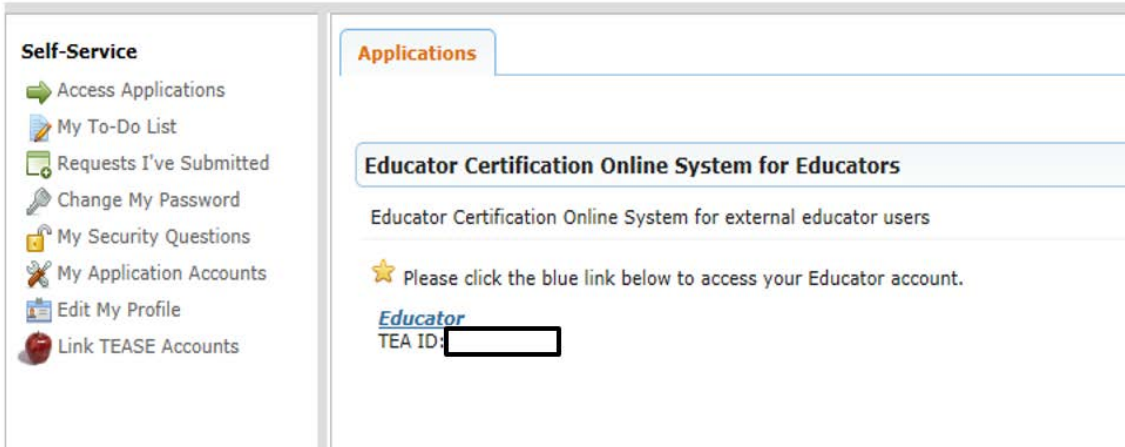
 [Online User Training](#)

[Forgot your password?](#)  
[Forgot your username?](#)

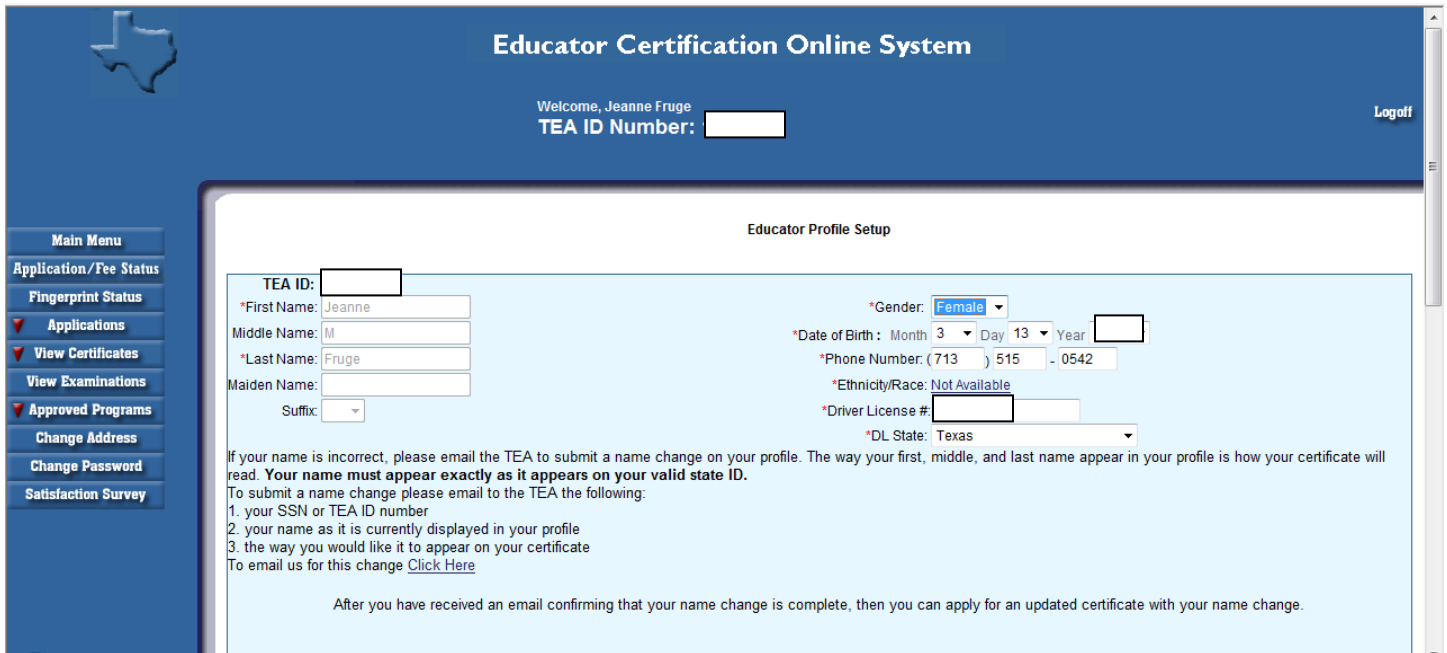
**WARNING:** Unauthorized use of this system or its data is prohibited; usage may be subject to security testing and monitoring; misuse is subject to criminal prosecution; and users have no expectation of privacy except as otherwise provided by applicable privacy laws.

- Click the blue link “Educator” to access your Educator account.

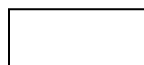
Texas Education Agency  
User and Access Management

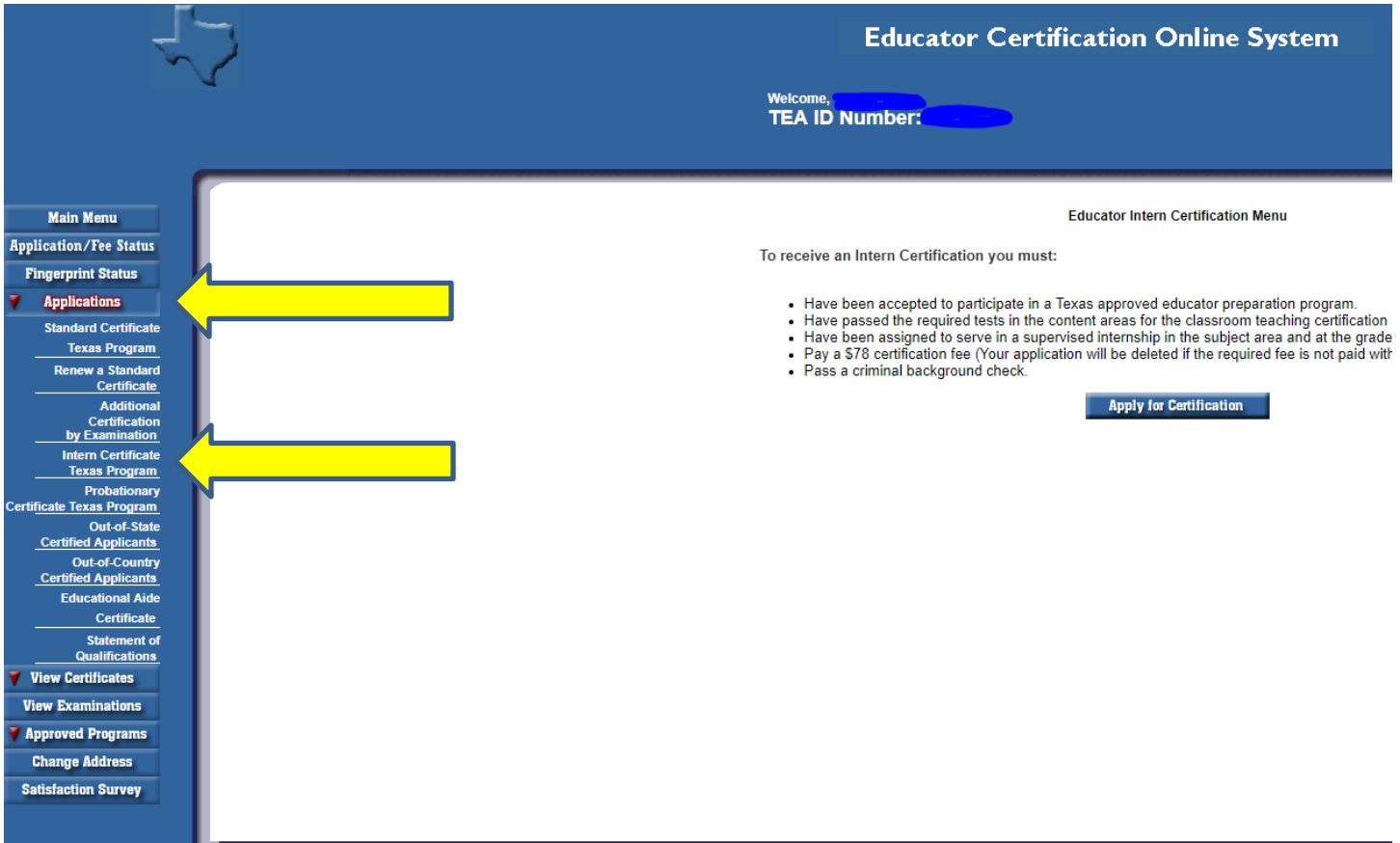


- Set up your Educator Profile or make edits if needed.



- Press Continue and arrive at the “Educator Main Menu”
- Select “Applications” and then “Intern Certificate Texas Program”





Educator Certification Online System

Welcome, [redacted]  
TEA ID Number: [redacted]

Educator Intern Certification Menu

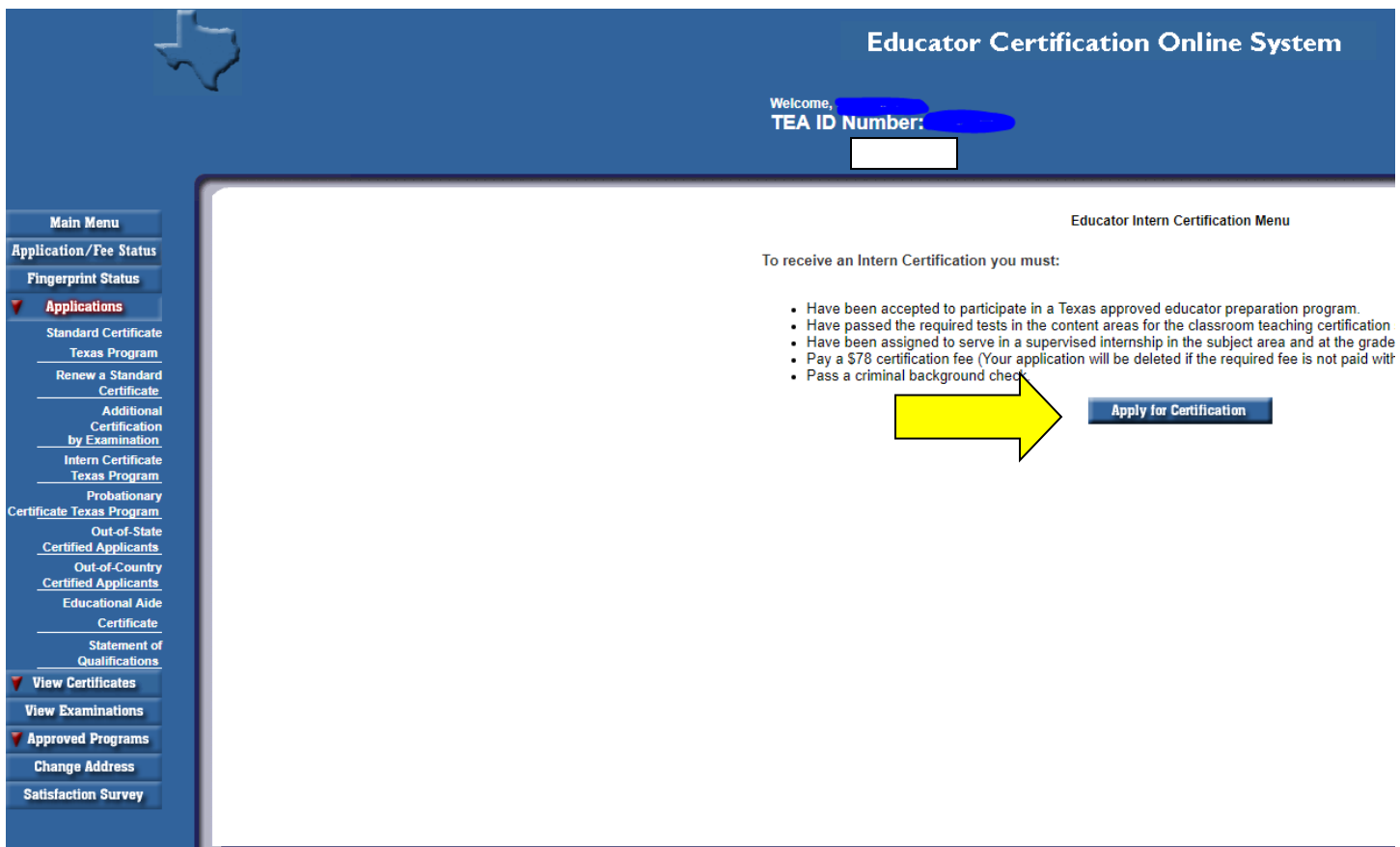
To receive an Intern Certification you must:

- Have been accepted to participate in a Texas approved educator preparation program.
- Have passed the required tests in the content areas for the classroom teaching certification
- Have been assigned to serve in a supervised internship in the subject area and at the grade
- Pay a \$78 certification fee (Your application will be deleted if the required fee is not paid with
- Pass a criminal background check.

[Apply for Certification](#)

- Have payment method ready, and select “Apply for Certification”

*\*Please note that this is your Intern certificate. This certificate allows you to teach in a Texas classroom during your ACP Internship year. It is not your Standard Teaching Certificate. You will apply for your Standard Certificate upon completion of TE ACP.*



**Educator Certification Online System**

Welcome, [REDACTED]  
TEA ID Number: [REDACTED]

**Educator Intern Certification Menu**

To receive an Intern Certification you must:

- Have been accepted to participate in a Texas approved educator preparation program.
- Have passed the required tests in the content areas for the classroom teaching certification
- Have been assigned to serve in a supervised internship in the subject area and at the grade
- Pay a \$78 certification fee (Your application will be deleted if the required fee is not paid with
- Pass a criminal background check

[Apply for Certification](#)

- Read, complete, and sign the “Educator Application for Initial Certificate”. Please pay close attention to the notes embedded below.

Educator Application for Intern Certification

Applicant's Affidavit:

"I, Andrew McDermott, do hereby agree, consent and direct that any person or entity maintaining information in any form relating to my criminal history shall release all such information upon the request of the Texas Education Agency  
I do further hereby agree and permit the Texas Education Agency to obtain from any person or entity information relating to my personal background, my moral character and my worthiness to instruct the youth of this state, and do hereby exp  
any such person or entity release such information upon the request of the Texas Education Agency  
I do hereby release, discharge, and exonerate the Texas Education Agency, its agents or representatives, and any person or entity so furnishing information from any and all liability of every kind arising therefrom.  
The foregoing consent and release is valid and binding so long as I hold or seek any certificate, license, permit, or other credential issued under the authority of the Texas Education Code.  
I understand that any credential issued to me by the Texas Education Agency is the property of the State of Texas. I agree that I will tender my credential to the Texas Education Agency if I am ordered to do so by the Texas Education Agency.  
I have read, understand and agree to adhere to the [educator's Code of Ethics](#).  
I understand that a copy of this affidavit shall have the same force as the original. I have reviewed this application and I affirm that all of the information which I have provided on the application is true."

Yes

Have you ever been the subject of an arrest that has resulted in deferred adjudication, probation or a conviction?

Yes  No

Have you ever been investigated by a licensing authority or had a license, certificate, or permit revoked, denied, suspended, or subject to any other sanction in Texas or any other state?

Yes  No

I request to be recommended by this Entity: YES PREP PUBLIC SCHOOLS INC (Alternative Program) ▼

icate status maintained on the agency's website is considered to be the official record of educator certification. This electronic representation of the certificate  
ent their certior to employment by a school district. To print a copy, select the "View Certificates" link (menu left-hand side).  
on the address; menu left-hand side)

Apply

No matter what organization you work for, you must select "YES Prep Public Schools" as the "Entity".

- Select "Apply" and then complete payment of \$78. **You must complete the payment at the time of the application for the process to be complete.**
- PLEASE NOTE: If you have already been fingerprinted with your school district upon hiring, then you DO NOT need to pay for Fingerprinting.

### Method of informing TE of receipt of certificate

- Email a "screen shot" (Ctrl+C to copy and Ctrl+V to paste OR use the "snipping tool") of the certificate to [teaching.excellence@yesprep.org](mailto:teaching.excellence@yesprep.org) by August 3<sup>rd</sup>, 2020. **We do not receive notification automatically when you apply.**

If you do not complete this process, you will NOT be able to be issued an Intern Certificate.